KCG TEACHING INTERN JOB DESCRIPTION:

KCG Group is looking for Ph.D. or postgraduate students to teach IT courses in English at our undergraduate (KCG) or/and graduate school (KCGI). Students must have completed a Masters degree to apply.

The courses are in the areas of:
- Art and Technology
- Artificial Intelligence
- Business and Management
- Computer Programming Languages
- Cyber Security
- Data Science
- English Language
- IoT
- Networking Systems
- Software and Mobile Development
- Tourism and IT Tourism
- UX Design
- Web Systems

The contract length of term will be approximately one year. Semesters are approximately 16 weeks.

Semester I : April 1 - August 31 (approximate dates)
Semester II: October 1 - February 29 (approximate dates)
Classes are typically 90 minutes in length, once per week. There also may be practical labs.

Housing is provided for a year. The exact start and end dates will be decided later.

Candidates who wish to stay longer may apply for additional teaching semesters (visa permitting). If the application is denied, the candidate will need to vacate the apartment by the end date and will not receive additional payment at the end of the teaching term. The deadline to apply for a longer stay can be negotiated with the school.

If teachers come to Japan,
-participants will teach up to 4 courses in one semester. They will also grade assignments, papers and exams as well as assign final student grades. In addition, the school may have some additional administrative duties required. There also may be a need for some content creation related to the course teaching. Approximate teaching and work time is 20-25 hours per week during the semester.

NOTE: Participants may also be required to attend school functions, such as orientation and graduation ceremony; these may occur on a weekend.

If teachers teach online,
-the schedule will vary and can teach one to three courses. Compensation will vary depending upon the number of courses and candidates experience and background.

COMPENSATION
We will pay for the following:
· Compensation for teachers coming to Japan: Monthly payment of 200,000JPY (Japanese Yen, pre-tax)
Note: For online only teachers, the rate will be negotiable depending upon candidates experience and background.

If an applicant comes to Japan, following is included:
· Housing, utilities (water, gas and electric), Internet in house, and furnished apartment. The apartment size is either a studio or one-bedroom Japanese style apartment.
· Health Insurance for the participant
· Bicycle
· Phone for school contact
· Business Cards
· Desk space and Internet on campus
· Japanese language classes (optional)
NOTE: If an applicant's visa is rejected, KCG is not responsible to honor the contract.

APPLICATION DEADLINES
· Applicants should apply at least one semester prior to the start date.
· Applicants for Spring need to apply by the end of November.
· Applicants for Fall need to apply by the end of April.

If you are interested, please send the following to Matej Drdla <drdla@kcg.edu>
1. Resume, transcripts from your graduate school and undergraduate school
2. 1-2 letters of recommendation from your instructors in the fields you're applying to
3. Essay of no more than 700 words, introducing yourself

Those who pass the first phase will be contacted for an online interview.
(NOTE: Due to the number of applications we receive each year, we are not able to respond to each applicant. However, please know we do review each application.)